

**The Buckinghamshire Branch Of The Campaign
To Protect Rural England**

**Registered Company No. 09186100 (England and Wales)
Registered Charity Number: 1163356**

**Annual Report & Accounts
Period Ended 31st March 2017**

CPRE Buckinghamshire Branch

ACCOUNTS

For the Year Ended 31st March 2017

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CPRE Buckinghamshire Branch

General Information

Registered Company No. 09186100

Registered Charity No. 1163356

Trustees

Dr. W.S. Jones	(Chair)
Mr. D.G. Jarman	
Mr. D. Harris	Resigned 20 July 2016
Mr. D.L. Davies	Resigned 20 September 2016
Mr. S.W. Horner	
Mrs. P.J.Buck	
Mrs. M.E.Ewart	Appointed 5 November 2016
Mr.P.E.Mason	Appointed 5 November 2016 And Resigned 11 July 2017

Co-opted Trustees to be proposed and appointed at 2017 AGM

Mrs.F.A.Lahiguera	Co-opted 21 March 2017
Mrs. A. Hannaford	Co-opted 21 March 2017

Company Secretary Mrs. P.J.Buck

**Principal and
Registered Office**

Lanes Holding
Pipers Lane
Gt. Kingshill
High Wycombe
Buckinghamshire
HP15 6LW

Independent Examiner

C.D.Tucker
6 Fishweir
Stewkley
Leighton Buzzard
Beds
LU7 0HB

Bankers

Barclays
Bletchley Branch

Website www.corebucks.org.uk/

CPRE Buckinghamshire Branch

REPORT OF THE TRUSTEES

For the Year Ended 31st March 2017

The Trustees present their report and accounts for the year ended 31 March 2017 which also meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The company was incorporated on 21st August 2014 as a private company, limited by guarantee number 09186100 and commenced operations on 1 April 2016. The Charity Commissioner entered the company on the register of charities on 1 September 2015 - number 1163356.

The company is governed by its Articles of Association which follow guidance of the National Office of the Campaign to Protect Rural England and the Charity Commissioners

The Liability of the members in the event of the company being wound up is limited to £1. Currently there are 5 members.

The company works with the National Office of the Campaign for the Protection of Rural England under a Memorandum of Understanding which all independent local branches are part of to further development of the charity's work.

Principle Activity

The principle activity of the company is to monitor and take an active role in protecting the Buckinghamshire countryside whether of a planning, environmental, economic or development nature as part of the national charity. This work covers both rural and urban communities which may have different needs within this activity.

Appointment of Directors and Trustees

A Board of Trustees administers the company and the trustees are all directors of the company. New trustees are recruited by specialist advertising or personal contact and informed of their role by attending trustee meetings as an observer before appointment, given detailed information on activities and governance and invited to attend training workshops held by National Office.

CPRE Buckinghamshire Branch

REPORT OF THE TRUSTEES

For the Year Ended 31st March 2017

Organisation

The names of the Trustees who served during the period are set out below. All are volunteers and the company has one employee .

Dr. W.S. Jones	(Chair)
Mr. D.G. Jarman	
Mr. D. Harris	Resigned 20 July 2016
Mr. D.L. Davies	Resigned 20 September 2016
Mr. S.W. Horner	
Mrs. P.J.Buck	
Mrs. M.E.Ewart	Appointed 5 November 2016
Mr.P.E.Mason	Appointed 5 November 2016 And Resigned 11 July 2017

Co-opted Trustees to be proposed and appointed at 2017 AGM

Mrs.F.A.Lahiguera	Co-opted 21 March 2017
Mrs. A. Hannaford	Co-opted 21 March 2017

The Trustees are aware of and comply with the Charity Commission's guidance on various governance matters including public benefit

FINANCIAL REVIEW

Financial position

The company commenced operations on 1 April 2016, taking over the activities previously undertaken by the unincorporated charity of the same name. As a result of employing a branch manager from October 2016, a deficit of £14,402 was incurred in the year. It is expected deficits will continue for at least another year as the range of activities undertaken increases and fundraising activity develops. The charity has sufficient resources to fund the deficits expected until fundraising brings income and expenditure into balance.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies.

Reserves

The policy on reserves is to hold a minimum to cover 3 months activity. As the range of activities is being increased, current reserves are substantially higher than this for the reasons given in the paragraph on the financial position. Reserves at 31.3.17 total £63,620 and are unrestricted in nature.

Sources of Funds

The main source of income currently is the company's share of membership subscriptions to the national charity

CPRE Buckinghamshire Branch
REPORT OF THE TRUSTEES
For the Year Ended 31st March 2017

Achievements and Performance

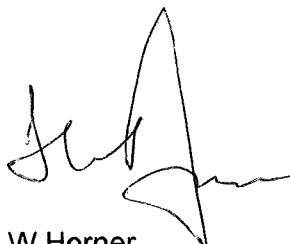
The objective has been to grow the influence and activity of CPRE Bucks in saving the countryside. We have done this by disbanding inactive District Committees and replacing them with active Branch level Working Groups, recruiting more Trustees and volunteers and recruiting a Branch Manager to push forward our programme. This has meant considerably more activity in responding to planning issues, organising meetings for example Planning for Parish Councillors and Saving the Chilterns, inputting to CPRE National in writing or via the County Branches Forum, Regional Board and Policy Committee. We have also collaborated with other like-minded institutions such as the Chiltern Society, AONB Bucks and Bucks Rural Affairs Group.

We have responded to Milton Keyes and Chiltern & South Bucks housing plans. Contributed to CPRE's response to the Housing White Paper. Liaised with local MPs and Councillors to support our aims – particularly inappropriate development in Areas of Natural Beauty and Green Belt. Making beneficiaries aware of the damaging plans in their locality. Communicating with and informing beneficiaries via newsletters and digital media and receiving feedback on what our beneficiaries require of us.

Through these activities we strive to achieve our principle activity, which is for the public benefit in relation to preserving and improving the natural environment of Buckinghamshire in particular.



W S Jones
Chair



S W Horner
Treasurer

Date: 11 July 2017

**STATEMENT OF FINANCIAL ACTIVITIES INCLUDING
INCOME AND EXPENDITURE ACCOUNT**

For the Year Ended 31st March 2017

	Note	2017 £	2016 £
Income	1.6		
Donations		9,459	0
Investments		278	0
Total Income		<u>9,737</u>	<u>0</u>
Expenditure	1.7		
Raising Funds		0	0
Charitable activities		24,179	0
Governance costs		0	0
Total Expenditure		<u>24,179</u>	<u>0</u>
Net Incoming/(Outgoing) Resources		<u>(14,442)</u>	<u>0</u>

All income is of an unrestricted nature

Balance Sheet

As at 31st March 2017

	Note	2017 £	2016 £
Fixed Assets		0	0
Current Assets			
Prepayments		415	0
Cash At Bank		70,896	0
		71,311	
Creditors			
Creditors falling due with 1 year	2	7,691	0
		63,620	0
Net Current Assets			
		63,620	0
Total Assets less liabilities			
		63,620	0
Reserves		63,620	0

The company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the period ended 31 March 2017.

The members have not required the company to obtain an audit of its accounts for the year ended 31 March 2017 in accordance with section 476 of the Companies Act 2006.

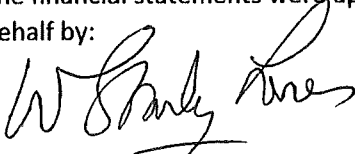
The directors acknowledge their responsibilities for:

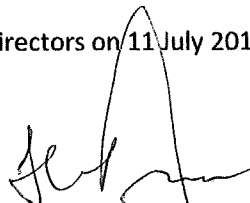
a) keeping accounting records in accordance with section 386 and 387 of the Companies Act 2006 and

b) preparing financial statements which show a true and fair view of the affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the company.

These Financial statements have been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 11 July 2017 and were signed on its behalf by:


W S Jones


S W Horner

CPRE Buckinghamshire Branch
NOTES TO THE ACCOUNTS
For the Year Ended 31st March 2017

1 ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

1.1 Accounting convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and with the charities Act 2011.

1.2 Reconciliation with previous Generally Accepted Accounting Practice

The charity adopted the SORP (FRS 102) for the first time in the year ended 31 March 2016.

As a result of the above there have been no changes to net income or expenditure reported in previous accounting periods or to the balances brought forward, through applying the policies referred to above. The accounts give a true and fair view and no changes have been made to adopted accounting policies referred to in these notes.

1.3 Going Concern

Owing to the level of reserves held at 31 March 2017 and the plans for fundraising in future the company considers its appropriate to prepare its accounts on a going concern basis.

1.4 Changes to Accounting Estimates

No changes to accounting estimates have occurred in the reporting period.

1.5 Material prior year errors

No material prior year errors have been identified in the reporting period .

1.6 Income

The charity recognises income when it becomes entitled to it and the value can be measured with sufficient reliability. At the year end it did not have any debtors.

There has been no offsetting of assets and liabilities, or income and expenses.

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

Income is all of an unrestricted nature and made up as follows:

	2017	2016
Donations		
Share of membership subscriptions to the national organisation of the Campaign to Protect Rural England	8,938	0
Donations	521	0
	<u>£9,459</u>	<u>£0</u>
Investments		
Bank Interest receivable on deposits.	<u>£278</u>	<u>£0</u>

CPRE Buckinghamshire Branch
NOTES TO THE ACCOUNTS
For the Year Ended 31st March 2017

1 ACCOUNTING POLICIES continued

1.7 Expenditure and Liabilities

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

The charity does not show any costs for governance as these necessary functions are performed by the trustee and independent examiner as volunteers, supported by the employee whose costs are deemed primarily part of the charitable activities undertaken.

The charity is not registered for Value Added Tax and is unable to reclaim VAT charged on supplies and services purchased. Expenditure items are therefore inclusive of VAT where this is charged.

The charity made no redundancy payments during the reporting period.

No material item of deferred income has been included in the accounts.

The charity has one creditor which is measured at settlement amount.

Expenditure in the year was all deemed in pursuit of the charitable activities and major items were:

	2017	2016
Staff Costs		
Salaries and wages	9,250	0
Social security costs	682	0
Pension costs - defined contribution money purchase pension plan	270	0
Other employee benefits	0	0
Irrecoverable VAT on Salary charged under secondment agreement	2,040	0
	<u>£12,243</u>	<u>£0</u>
Office costs	2,935	0
Travelling Expenses	2,177	0
Information provided on the charity's activities including website	5,699	0
Donations to other charities with similar objectives	500	0
Assistance with planning advice	625	0
	<u>£24,179</u>	<u>£0</u>

The company had one part time employee during the period covered by these accounts, from October 2016. This person was employed by Community Impact Bucks (CIB) and recharged to CPRE Bucks under a service agreement. Hence VAT was charged on the salary and other services provided by CIB.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

Trustees are volunteers and not paid for any of the time or services they provide to the charity. They are also directors of the company

Travelling expenses were paid to the trustees as follows:

	2017
Number of trustees claiming expenses	5
Nature of expenses	Travelling to meetings and conferences
Amount paid	£1,033

The remainder of travelling expenses are incurred in support of the charities objectives.

CPRE Buckinghamshire Branch
NOTES TO THE ACCOUNTS
For the Year Ended 31st March 2017

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2. Creditors & accruals

Amounts Falling due within 1 year	2017	2016
Creditors	7,571	0
Accruals	120	0
	<u>£7,691</u>	<u>£0</u>

3. Taxation

The company is a registered charity and not liable for Corporation Tax.

4. Company Structure

The company is limited by guarantee and does not have a share capital. Every member of the company undertakes to contribute such amount as may be required, not exceeding £1, to the company's assets if it should be wound up while he or she is a member or within one year after he or she ceases to be a member, for payment of the company's debts and liabilities contracted before he or she ceased to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves.

5. Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments and as such are recognised in accordance with the debtor and creditor notes above.

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF
THE BUCKINGHAMSHIRE BRANCH OF THE CAMPAIGN TO PROTECT RURAL ENGLAND**

I report on the accounts of the company for the year ended 31 March 2017 which are set out on pages five to nine.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006 and section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities and the Charities Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C.D.Tucker
6 Fishweir
Stewkley
Leighton Buzzard
Beds
LU7 0HB



20 August 2017