



The countryside charity Buckinghamshire

Minutes of the Annual General Meeting for 2023 held on 20th November via Google Meets

Present; Paula Buck (Chair), Neil Salisbury; Frances Nash; Christa McDermott (Office Support); Priya Kantaria, Andy Chapman, Andrew Garth (Trustees)

Apologies: Giles Draper.

In view of the small number of members able to attend the AGM in previous years the meeting was held alongside regular trustee meetings over Google Meet. Voting and opportunities for questions were available to members by postal form (included with newsletter) or link to survey that went out in an email, a prompt email chasing responses prior to the meeting was also sent.

Responses: Postal votes: 0, Survey Votes: 8.

Responses were as follows, all items were met with majority approval.

- "Approval of the minutes of the AGM held on 14th November 2022." - **7 approved, 1 vote missing**
- "Annual Accounts and Treasurer's Report for the year ended 31st March 2023." - **8 approved**
- "Election of President - nomination Sir David Lidington." - **8 approved**
- "Election of Honorary Chair - nomination Mrs. Paula Buck (Trustee)." - **8 approved**
- "Election of Honorary Treasurer - Priya Kantaria" - **8 approved**
- "Confirmation of nominees to serve on the Executive Committee – all current trustees: Mr Neil Salisbury, Mr Andrew Garth, Ms Frances Nash, Mr Giles Draper, Mr Andy Chapman.- **8 approved**
- Additional notes section on the survey simply included a message from a member, "I haven't responded to the Minutes section as members were not present at last year's AGM. I don't think I have been sent a copy of these in any case."

Minutes of AGM held on 14th November 2022. (The minutes were agreed and signed by the Chairman)

The only discrepancy in the voting was one vote missing for the approval of the minutes from the AGM held last year. This was due to the member being unaware of where to find the minutes. (Christa sent the member a link to the website in response to their query) With this being the only query, the board agreed to approve the minutes with a majority consensus.

The Notice of the meeting previously circulated was taken as read.

Trustees Annual Report 22-23 is a word document lifted off the final excel accounts (across various spreadsheets). The Annual Report of the Trustees was circulated prior to the meeting and added to the website for members to see. There were no questions about the report.

This report along with annual accounts have been approved by the board and members. The team also agreed after professional advice not to appoint an independent examiner to review the accounts. This was stated on the notice and as we didn't have any objections/comments on this point, we can take this as approved also.

Action: Paula to post approved figures on Companies House and the charity commission- via an online form based on key figures. The form needs to be submitted by the end of December. *Submitted 21/11/23.*

Action: Christa to ensure the next AGM vote (2024) will not include a question in regard to membership number (or this must be stated as optional) in case this is deterring members who have not got this to hand.

Paula Buck is willing to stand for chair until we can replace her in 2023, where she will be forced to stand down as she will have served the six years which is the maximum length people can serve on the committee. (Chairs are allowed to have served as a trustee for 3 years prior to moving into their chair role.)

Neil will also have to stand down next year from the executive committee after serving a maximum of 6 years in his volunteer Trustee role within CPRE Bucks. However he hopes to continue to support the branch in some capacity.

David Lidington was nominated again as president. Agreed we will ask David to provide an article for the next Newsletter and touch base with him at least once or twice a year.

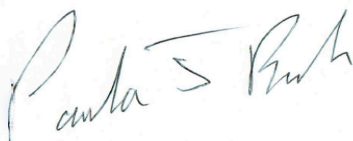
Votes approved new treasurer Priya Kantaria.

Trustees took one vote for all the resolutions. (All resolutions were passed.)

The full accounts were available on the web site and the summary accounts were sent out with the notice. (No questions were submitted about the accounts.)

Any other Business. (There were no items of AOB)

AGM was formally closed.

A handwritten signature in blue ink that reads "Paula S Buck". The signature is written in a cursive style with a large initial 'P'.

Paula Buck
Chair CPRE Bucks