



# The countryside charity Buckinghamshire

## Minutes of the Annual General Meeting for 2024 held on 20th November via Google Meet

Present; Andy Chapman (Chair), Frances Nash; Priya Kantaria, Andrew Garth; Tanya Arora (Trustees)  
Paula Buck; Neil Salisbury (Volunteers)  
Simon Kearney; Alexander Mcfarlane (Members)

In view of the small number of members able to attend the AGM in previous years the meeting was held alongside a regular trustee meeting over Google Meet. Voting and opportunities for questions and to attend the meeting were available to members. The AGM Notice and associated paperwork were sent to members email addresses and were available on the CPRE website.

A decision was made not to mail out the notice to members who opt out of email communications due to the increasing costs of postage. This was explained in our recent newsletter.

Responses: Postal votes: 0, Survey Votes: 10.

Responses were as follows, all items were met with majority approval.

- "Approval of the minutes of the AGM held on 14th November 2023." - **8 approved, Annual Accounts and Treasurer's Report for the year ended 31st March 2024." - 10 approved**
- "Election of President - nomination Sir David Lidington." - **10 approved**
- "Election of Honorary Chair - nomination Mr Andy Chapman (Trustee)." - **10 approved**
- "Election of Honorary Treasurer - Priya Kantaria" - **10 approved**
- "Confirmation of nominees to serve on the Executive Committee – all current trustees: Mr Andrew Garth, Ms Frances Nash, Tanya Arora .- **10 approved**

Minutes of AGM held on 14<sup>th</sup> November 2023. (The minutes were agreed and signed by the Chairman)

The only discrepancy in the voting was one vote missing for the approval of the minutes from the AGM held last year. This was due to the member being unaware of where to find the minutes. (Christa sent the member a link to the website in response to their query) With this being the only query, the board agreed to approve the minutes with a majority consensus.

The Notice of the meeting previously circulated was taken as read.

Trustees Annual Report 23-24 is a word document lifted off the final excel accounts (across various spreadsheets). The Annual Report of the Trustees was circulated prior to the meeting and added to the website for members to see. There were no questions about the report.

This report along with annual accounts have been approved by the board and members. The team also agreed after professional advice not to appoint an independent examiner to review the accounts. This was stated on the notice and as we didn't have any objections/comments on this point, we can take this as approved also.

Action: Paula to post approved figures on Companies House and the charity commission- via an online form based on key figures. The form needs to be submitted by the end of December. **Submitted 21/11/24.**

Action: Christa to ensure the next AGM vote (2025) will not include a question in regard to membership number (or this must be stated as optional ) in case this is deterring members who have not got this to hand.

Paula Buck is willing to Remain as the secretary, to assist the new Chairperson.

Neil Salisbury will also have to stand down next year from the executive committee after serving a maximum of 6 years in his volunteer Trustee role within CPRE Bucks. However he hopes to continue to support the branch in some capacity.

David Lidington was nominated again as president. Agreed we will ask David to provide an article for the next Newsletter and touch base with him at least once or twice a year.

Trustees took one vote for all the resolutions. (All resolutions were passed.)

The full accounts were available on the web site and the summary accounts were sent out with the notice. (No questions were submitted about the accounts.)

Any other Business. (There were no items of AOB)

AGM was formally closed.

A handwritten signature in blue ink, appearing to read 'Paula S. Buck', is written in a cursive style.

Paula Buck  
Chair CPRE Bucks